Thank you for sponsoring the AFP Greater Southern California Treasury Summit (#AFPGSC). Saying this event wouldn't be possible without great sponsors isn't just hyperbole, it's absolute truth! We hope the information below will answer your questions related to your sponsorship of the conference.

AFPGSC is working with Rhino Consulting to ensure you have the best sponsorship experience possible. We will be your point of contact for all conference logistics and can help you with any questions or special requests you have. If further assistance is needed, please contact the Rhino Consulting Team at events@consultrhino.com.

ALL YOU NEED TO KNOW ABOUT VENDOR BOOTHS

CONFERENCE "SWAG" OPPORTUNITIES

- Responding to attendee feedback and being environmentally conscious AFPGSC has eliminated the #AFPGSC provided conference swag bags and other branded sponsorship opportunities, i.e., notepads, pens, water bottles, etc.
- AFPGSC will focus our efforts on increasing attendee traffic to the exhibit hall. We encourage sponsors to showcase traditional swag items and high-quality raffle favors at their booths.
- We are expecting between 200 – 250 attendees.
- We are happy to allow high-end swag items to be gifted as an attendee raffle. Participation in an attendee raffle is optional and at the discretion of the sponsor's organization. The time of the raffle will be coordinated in advance. Raffle items should hold a minimum value of $100 and must be delivered before Friday, October 16, 2026.

  AFP Greater Southern California
  C/O Jason Straker
  617 Parkman Ave,
  Los Angeles, CA 90026
- We will select a winner based on attendance and make the following announcement "ABC Company has generously raffled a STANLEY Tumbler with $50 Starbucks gift card; the winner is Jane Doe. Please visit the registration desk to claim your prize."
- Please include a business card or any sales materials desired with your raffle items, you will receive the contact information of the winner so you can reach out independently.
- Alternatively, you can hold a "business card" raffle independently of AFPGSC. Sponsor will take care of all items pertaining to the raffle (i.e., raffle winner selection, attendee announcement, coordinating award pick up, etc.). If this option is utilized, there is no need to coordinate raffle specifics with #AFPGSC or ship raffle items in advance.

VENDOR BOOTH INFORMATION

- One 6-foot-wide by 30-inch-deep banquet table with black floor length linen, 2 chairs, Wi-Fi access and a small waste basket will be provided. Booths will have a total of 8 feet width by 4 feet depth for sponsor materials. Please be sure all retractable banners, posters and items stay within these boundaries.
- If electricity is needed for your display, please email events@consultrhino.com prior to September 14, 2026.
- For any additional AV needs, please email events@consultrhino.com and you will be connected with the conference AV vendor to independently discuss your requirements and arrange payment.
- The exhibit area will be open to conference attendees on Wednesday, October 21 from 8:00 a.m. – 5:00 p.m.
- The exhibit area will be open for exhibitors to set up their booths on Wednesday, October 21 starting at 6:00 a.m. AFPGSC requests all exhibit booths be set up before 7:30 a.m.
- Booth breakdown must begin after 5:00 p.m. on Wednesday, October 21. **All items must be collected and removed by Wednesday, October 21 at 7:00 p.m. local time.**
- The AFPGSC **IS NOT** responsible for packaging or mailing any exhibit hall items.
- AFPGSC has scheduled half-hour extended networking breaks as well as extended networking lunches to maximize sponsorship exposure. All breaks and exhibit hall times are listed on the AFPGSC website agenda.
- Booth location assignments will begin after October 1, 2026. Assignment order will be determined by sponsorship level, repeat sponsorship, and date 2026 sponsorship confirmation was received. Due to the intimate nature of AFPGSC, no booth numbers are assigned. Booth tables will be marked with the company's name.
- A venue map and exhibit hall diagram are located on our website.

VENDOR BOOTH SHIPPING INSTRUCTIONS

- **CRITICAL:** If you are shipping items for your booth to Marriott Long Beach Downtown, you **MUST** complete the "Exhibitor Shipping Form" and email it to events@consultrhino.com.
- Vendor booth items should be sent directly to Marriott Long Beach Downtown and should be addressed as follows. Please use the **"Exhibitor Shipping Label"** on our conference website resources tab.
- Hotel Deliveries (ex. FedEx, UPS)

  To: Recipient's Name
  Company: AFPGSC 10-21-2026 / Company Name / Booth Number
  Address 1: 111 East Ocean Blvd
  Address 2: Marriott Long Beach Downtown Hotel
  City: Long Beach State: CA Zip: 90802

- Production/Event Set-Up Deliveries

  To: Recipient's Name
  Company: AFPGSC 10-21-2026/ Company Name / Booth Number
  Address 1: 111 East Ocean Blvd
  Address 2: Marriott Long Beach Downtown
  City: Long Beach State: CA Zip: 90802

- Please note: Please fill in your company name and contact number and attach this label on all your packages for your tabletop shipment. Please make sure the shipment arrives **no earlier than 5 days prior and no later than 3 days before the event's set up date.**

SHIPPING AND RECEIVING CHARGES

The Marriott Long Beach Downtown can receive UPS, Fed Ex and USPS packages. Regarding outgoing packages, Marriott Long Beach Downtown can provide FedEx and UPS (express and ground) shipping. Handling Fees are listed on the Exhibitor Shipping Form of this document. Vendors are responsible for their own shipping charges.

MORE QUESTIONS

If you have questions, please contact events@consultrhino.com.

Thank you again for sponsoring the #AFPGSC!